

Terms of reference

Student and Early Career Sonographer Working Group (SECWG)

Purpose

This group acts as a conduit between Students and Early Career members and the Association. It represents the views of fellow students and Early Career members and advises on events and content. The group will discuss key issues pertinent to this cohort and give direction on matters of student and Early Career member experience.

Reporting

The working group is to report any suggestions or recommendations to the General Manager Membership.

Structure

Ideally up to 14 members with representatives from all major institutions:

Australian Institute of Healthcare Education (AIHE)
Charles Sturt University
CQUniversity
Monash University
Queensland University of Technology
University of Auckland
University of Canberra
University of South Australia
Western Sydney University

Plus five Early Career representatives (Accredited Medical Sonographer up to three years post qualification)

Eligibility for working group

To be eligible, members must:

- Be current student member of the ASA in any year of their accredited qualification or
- A current AMS member, up to three years post qualification
- Commit to attending four online meetings a year with additional meetings as required
- Declare any conflict of interest prior to joining a committee and abstain from voting as appropriate
- Can be on the SECWG for one year (1 July to 30 June) or more
- Apply online via an expression of interest (EOI)
- Agree to this Terms of Reference.

Confidentiality

- All records, documentation, notes and other information, in full or in part, obtained during the course of volunteering with the ASA must be treated as confidential.
- Working Group members should not use or attempt to use any information that is acquired while volunteering with the ASA for personal gain or in any manner that may injure or cause loss or be calculated to injure or cause loss to the ASA
- Working group members should be discreet with all ASA information and should not disclose

or divulge any information about the ASA gained during the course or following their service without the ASA's prior written consent

- No member of the working group is permitted to speak on behalf of the Association.

Decision Making

- Decision making is by simple majority
- The working group can suggest new initiatives to provide member value to student and early career members
- The group does not have the authority to enter into contracts or agreements independently.

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